

Nominations For:

“Ralph Hunter Memorial Award”

Local Enforcement Agency / EA Annual Achievement

1. **PURPOSE:** To recognize an individual who has made a major impact to the LEA/solid waste field., by development of a special or new program, involvement with educational activities, involvement on committees and/or workgroups, involvement in the permitting and/or enforcement process, or any special achievement which enhances the delivery of protecting the public health and other environmental health principles through the LEA/EA program.
2. **ELIGIBILITY:** Any person employed by a Local Enforcement Agency/EA for a minimum of 2 years. The person may be at a staff, supervisor, or management level of employment.
3. **NOMINATION PROCEDURE:**
 - a. Nominee shall be an LEA/EA in good standing within the past year and shall include all information requested on the nomination form.
 - b. Nomination packages must indicate the name, title, address, employer, and phone number of the nominee and the name, phone number, and address of the LEA/EA making the nomination.
 - c. Nomination packages shall include all possible documentation to demonstrate the accomplishments of the nominee, which have enhanced the field of environmental health through the LEA/EA program. The amount of detail provided outlining the accomplishment(s) is a critical component for the evaluation of the accomplishment
 - d. Nomination packages will be evaluated by the Awards committee, consisting of the Enforcement Advisory Council, CCDEH Solid Waste Policy Committee Chair, and the CIWMB/P & E Deputy Director.
4. **CRITERIA:** The Awards Committee will evaluate the nomination based on the importance of project/program - subject of achievement, scope of impact on solid waste, and accompanying narrative and detailed documentation describing the achievement.
5. **AWARD:** The award consists of an engraved plaque for the recipient whose name will be included on a perpetual plaque. The award will be presented at the Annual LEA/CIWMB Partnership Conference or approved time as approved by the committee.
6. **NOMINATION PROCEDURES ON EXCEL SHEET →**